

**AUTHORIZATION FOR RELEASE OF INFORMATION**

**Patient Information:**

\_\_\_\_\_ BD: \_\_\_\_\_ SS# \_\_\_\_\_  
(PRINT NAME OF PATIENT)

**Information to be released from:**

Name of Provider/Organization- \_\_\_\_\_

Address \_\_\_\_\_

Phone Number- \_\_\_\_\_ Fax Number- \_\_\_\_\_

**Information to be sent to:**

Name of Provider/Organization- \_\_\_\_\_

Address \_\_\_\_\_

Phone Number- \_\_\_\_\_ Fax Number- \_\_\_\_\_

**Information to be released:** (Please Check One)-

\_\_\_\_\_ The most recent 2 years of pertinent information. (Chart notes, labs, x-rays, and special tests)

\_\_\_\_\_ All medical records

\_\_\_\_\_ Specific Information (Please specify)- \_\_\_\_\_

**Purpose for which information is being used:** (Please Check One)-

\_\_\_ Attorney \_\_\_ Insurance \_\_\_ Changing Doctors \_\_\_ Personal \_\_\_ Referral

**Patient Authorization-**

I understand that my records may contain information regarding the diagnosis or treatment of HIV/AIDS, sexually transmitted diseases, drug and/or alcohol abuse, mental illness, or psychiatric treatment. I give my specific authorization for these records to be released.

Please initial the following to have the information excluded from the records-

\_\_\_ Drug/Alcohol abuse/treatment diagnosis \_\_\_ HIV/AIDS Diagnosis/treatment/testing

\_\_\_ HIV/AIDS Diagnosis/treatment/testing \_\_\_ Sexually Transmitted Disease

**My Rights:**

I understand I do not have to sign this authorization in order to obtain health care benefits (treatment, payment, or enrollment). I may revoke this authorization in writing. To view the process for revoking this authorization, please read the Privacy Notice to patients at the facility where your information is being released. I understand that once the health information I have authorized to be disclosed reaches the recipient, that person or organization may re-disclose it, at which time it may no longer be protected under Privacy Laws. This authorization will EXPIRE 90 days from date signed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Patient, Guardian, or Authorized Representative\*)

[Please provide documents to prove authority to sign on behalf of patient]

Possible copying fee required.

